## **Good Writing is Read Writing!**

## -FUNDAMENTAL GUIDEPOSTS-

- 1. Clarify in one simple sentence what you want to accomplish in your essay/article/paper.
  - a) Be as behavioral as possible—e.g., I want people to affirm they believe that x is true <u>and</u> that y is the basis on which one should believe x is true. This is a <u>two</u> part objective— <u>what</u> is true and <u>how</u> one ascertains it is true.
  - b) Another example: I want people to know what I feel about x and that I will understand what they know about what I know about x because they will ask questions related to my understanding of *x*, not theirs, not others, but my understanding.
- 2. Use short sentences. They are more readable. Readable writing is read writing; short sentences contribute to readability.
- 3. Use familiar words whenever possible—they are more readable. Readable writing is read writing. Familiar words create less confusion and facilitate more attention to the ideas you are trying to share. Assimilating esoteric etymological linguistic symbols with erudite echelons is neither pragmatically functional nor linguistically viable. (Big words don't mean squat.)
- 4. Readable writing is read writing; familiar words contribute to readability. Yet...

Sometimes *unfamiliar* words must be used:

- a) For example, there are no familiar synonyms for "hypostatic union." Ergo, you will need to provide a definition using familiar words to demonstrate (1) <u>you</u> know what it means, <u>and</u> facilitate (2) your reader knowing what it means.
- b) Technical terms have their place, but NOT when a familiar word could serve as a substitute. For example, using "teleological cessation" might "impress" your reader, but what you really want them to <u>understand</u> is the end of time. Use end, not cessation. Use time, not teleological. Your goal is to communicate, not to impress. Great ideas impress; grand vocabulary does not.
- 5. Vary the length of your sentences. Long sentences bore if not confuse readers.<sup>8</sup> Short sentences sometimes fail to communicate the complexity of the ideas you're sharing. Varying sentence length using familiar words whenever possible and shorter sentences whenever possible contributes to readable writing. Readable writing is read writing.
- And yes, redundancy contributes to readability. Readable writing is read writing. Readable writing is understood writing. Readable writing is persuasive writing. Write readable. Good writing? Read writing.

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<sup>&</sup>lt;sup>8</sup>Rule of thumb: When your writing exceeds more than three typed lines, see if you can reduce the sentence length by eliminating unnecessary words and/or dividing the sentence into two or more sentences.